Examiner: _Walterson_   Serial #: _09/661387_

Date Reviewed: _6/27/05_

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

☑ **Verify that the Office action is complete with all pages present**

___ PTO Form_____ is missing
___ Document #_____ missing from folder but is listed on PTO-892
___ Document #_____present but not listed on PTO-892
___ Document#_____on the 892 forms doesn't match _____
___ Serial number on PTO-892 does not match application number
___ PTO-1449 not signed and dated
___ Class/Sub Class boxes on 1449 not complete or lined through

☐ **Verify that a Primary Examiner or SPE signs the Office action**

___ Detailed action not signed by primary or SPE
___ PTO form _____ is not signed

☑ **Verify that all previously filed papers have been entered**

___ Amdt dated _____ has not been entered in palm
___ Terminal Disclaimer has not been approved by paralegal

___ Other:

****Please return to: _____ on _____ by 12 noon
in order to receive the count for this application****